St. Charles City-County Library

A kaleidoscope of discovery
The Upside Down and Rightside Up of Realia

Missouri Library Association, 2018
Carol Schrey, Nick Bennyhoff, and Alison Griffith
St. Charles City-County Library
History of Things
Modern Things
Crafting. Make things with the library of things. We have sewing machines, screen printers, button makers and a laminator.

Home & yard equipment. Perfect and maintain your home with eco-friendly tools. We have a lawn mower, hedge trimmers, a pressure washer and a cordless blower. Metal detector and other items coming soon.

Musical instruments. We have ukuleles for your Hawaiian strumming pleasure, guitars, a keyboard and two types of drums.

Technology. Check out the future with a GoPro, projector and professional graphics tablet.
I am on a curiosity voyage.
Telescopes and Cake Pans
Fitness Kits, Literacy Kits, Launchpads
Kitchen Gadgets and Disc Golf
Puzzles
Getting organized
Mission Alignment

- Administrative Support
- Strategic Plan: Partnerships; Curated Collection
- Collection Development Policy
- Gathering Feedback from Stakeholders
Strategic Plan

Stand preeminent in our customers' minds by providing intuitive services, resources and technology at their point of need.

Continue monitoring development of new products for the library collection
Collection Development Policy

● Make sure it is broad enough to cover the collecting of things

*The St. Charles City-County Library District strives to build and maintain a collection of user-focused materials to meet the wide variety of needs and interests of all residents in the community.*

● Are there any other policies that have to be adjusted or created?

*Loan Rules, Fine Rules, Developing Collection*
Planning and Budgeting

- Budget Challenges
- Sponsorship
- Ordering
- Safety and Liability
Sponsorship
Ordering

Frequently bought together

- This item: Instant Pot DUO60 6 Qt 7-in-1 Multi-Use Programmable Pressure Cooker, Slow Cooker, Rice Cooker... $99.95
- Genuine Instant Pot Tempered Glass Lid, 9 in. (23 cm), 6 Quart, Clear $14.95
- Genuine Instant Pot Sealing Ring 2-Pack - 6 Quart Red/Blue $11.95

Total price: $126.85

Add all three to Cart
Add all three to List
Safety and Liability

AT
YOUR OWN
RISK
Cataloging and Processing

Cataloging
Needed to determine:
● Format, Type, 007 field
● Description in 300, 33X fields
● Contents in 505 field
● Findability in catalog

Processing
Needed to determine:
● How to package, label, barcode
● Contents lists, disclaimers
Format / Type / TMat / 007

Format: Visual Materials
Type: r (Three-dimensional artifact or naturally occurring object)
      o (Kit)
TMat r (Realia)
      b (Kit)
007 Fitness kits  Cake pans  Instant Pot
      a  z
      z (Unspecified)
      b  z
      z (Other)
      none
### 3XX fields - Description

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>300</td>
<td>1 pressure cooker: plastic, aluminum, stainless steel; 10.2 x 12.6 x 11.8 in. + 1 quick reference guide (4 pages: color; 28 cm); 1 user manual (21, 26, 24, 21 pages: illustrations; 22 cm); 1 recipe book (32 pages: illustrations; 21 cm)</td>
</tr>
<tr>
<td>336</td>
<td>three-dimensional form</td>
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<tr>
<td>336</td>
<td>two-dimensional moving image</td>
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<tr>
<td>338</td>
<td>object</td>
</tr>
<tr>
<td>338</td>
<td>videodisc</td>
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</tbody>
</table>
Balance board
50580 $g Kit includes 1 DVD: $t Simply Fit board.

Instant Pot
5058_ Instant Pot -- Instant Pot lid --
Stainless steel inner cooking pot --
Stainless steel steam rack -- recipe book
-- user manual -- quick reference guide.

Cake pan
50500 $t Happy birthday cake
-- $t Shower surprise cake --
$t Sweetheart cake.
Packaging
Labeling / Barcoding

Where to place the label and barcode

- What if there’s no place that won’t be washed?
- Rough surfaces
- Other hazards
Kitchen equipment must be returned INSIDE the library at the circulation desk. Please do not put the kits in the book drop or leave them outside. Please follow all manufacturer instructions for cleaning before and after use.

By checking out kitchen equipment from the St. Charles City-County Library District, you are acknowledging that the way you use these products is at your own personal risk. Equipment is intended for use by adults over the age of 18. Use of this equipment can possibly result in injuries if not utilized correctly. Each customer bears the responsibility to keep all equipment clean and maintained properly. Please do not continue utilizing equipment that is broken or overly-worn. If any piece of the product becomes broken or loses its texture, this can increase risk of injuries. Please return the equipment to the library and notify a staff member of the damage.
Test time
Circulation
Logistics of Circulation

Communicating with Staff

• Multiple Pieces & costs
• Transportation
• Shelf Space
• Maintenance, Storage, Replacements, and Cleaning
• Recalls!
Communication

- In advance to Circulation Supervisors
- Clear Staff Notes on Each Item
- Intended Use and ‘Major Pieces’
Transportation
Ongoing maintenance

Miranda Stahlman and 24 others shared this

Most Relevant

Miranda Stahlman
Who is going to make sure they’re cleaned and sanitized?

6h Like Reply

St. Charles City-County Library
We ask our customers to clean them before and after use.

8h Like Reply

Write a reply...
Promotion
Disc Golf Kits are now available!

Kits include 1 putter, 1 mid-range, and 1 driver disc plus a sheet with basic rules and a map of local courses.

MORE INFO >>
What's an INSTANT POT?
Get in on the latest craze in the kitchen! It's a next-gen pressure cooker that can also be used as a crock pot, rice cooker, steamer, and more.
Not only can you borrow an Instant Pot with your library card, but we have classes in October to help you learn to cook with it.

LAUNCHPADS and EARLY LITERACY BACKPACKS!

We have two new ways to learn and play at the Library.
Check out one of our new Launchpads for educational games and apps, or take home our Early Literacy Backpack filled with books, toys and activity ideas.
SUPER cool! Just rent a cake pan 😊

I've rented fitness equipment too!

Oh sooo cool! Didn't know the library had so much!
Barbara Van der Aue: Love my library.

Teresa Godwin: Yes, saw that. Love it! Thanks for sharing with everyone.

Elsie Kahlie Cline: Didn’t know about the cake pans.

Barbara Kryvko: I’ve used the cake pans several times. You can reserve them online and have them sent to any branch, or you can browse them all on the rack at McClay.

Paula Rufkahr Collins: The Kathryn Lindemnn library is offering jigsaw puzzles too.
Impact

EVERYONES...THINKING ABOUT YOU.
Statistics

Annual Circulation

- Cake Pans
- Telescopes
- Fitness Kits
- Kitchen Equipment
- Disc Golf Sets
- LitKit
- Launchpad

- FY2016
- FY2017
- FY2018
Less Kit?: Perhaps not everyone needs a variety in learning how to utilize the exercise equipment.

Gain? Yes

Health and fitness goals?: I think the library does a great job already - and I loved the fitness kit. Really goes above and beyond what I expected to be able to get through the library in terms of fitness & health resources.
I just wanted to tell you that we checked out one of the tablets for my son. Wow! It is amazing and perfect for his grade level. Thank you so much to you and your team.

He is required to "play" on math websites for half an hour each week. It has been a struggle for us to find apps that are grade level appropriate for him for free (without actually playing them myself). The games that came on the one we got were perfect.
Thank you,
A kaleidoscope of discovery