

Missouri Library Association Board

October 4, 2016

Summary of Action Items and Minutes

Motions in the full minutes are bolded; information referred to or discussed orally at the meeting are in straight font, written reports only items are italicized.

Summary of Action Items

- 1) **Motion to approve minutes for July 15, 2016 made and seconded; discussion: numbering issue corrected in on pg. 9 and formatting correction on pg. 6. Thank you to Stephanie Tolson for her careful reading. Amended motions approved. Vote: Motion approved by voice vote.**
- 2) **Approve Kimberly Moeller for 2018 Conference Coordinator, 2018, in Columbia, MO. Motion seconded; discussion. Motion approved by voice vote.**
- 3) **Approve contract for 2018 Conference, Holiday Inn Executive Center, Columbia, MO (contract is forthcoming and will be sent to the Board prior to the meeting). Already approved via teleconference due to contract deadline last week. The dates of the conference will be Oct. 10-12, 2018.**
- 4) **Motion to enter results of three teleconference minutes held in the interim to the October minutes:**
 - a) **2016/08/02 Teleconference regarding the ShowMe Service Award, Bohley Scholarship, and the “Bud” Barnes Award.**
 - b) **2016/08/11 Teleconference regarding the Outstanding Library Employee Award and the 2019 Conference Site Selection Committee Chair.**
 - c) **Enter results of 2016/09/28 Teleconference regarding the 2018 Conference Contract for the Columbia Conference.****Motion seconded; no discussion; motion approved by voice vote.**
- 5) **Motion made to approve Amigos securing a credit card for the Missouri Library Association, seconded. No discussion. Motion approved by voice vote.**
- 6) **Motion made to approve Cindy Thompson as Assistant Treasurer, Jenny Bossaller as Secretary, and Jennifer Peters and Nancee Dahms-Stinson as Co-Chairs of Membership. Seconded, no discussion. Motion approved by voice vote.**
- 7) **Motion made that MLA formally send the response to the Kansas City Public Library incident drafted by Borgerding and Tolson; seconded, discussed. Motion approved by voice vote.**
- 8) **Motion to adjourn made and seconded, approved by unanimous consent; meeting adjourned at 12:30 pm.**

Draft Minutes:

Motions in the full minutes are bolded; information referred to or discussed orally at the meeting are in straight font, written reports only items are italicized.

1) Roll Call:

Meeting began at 10:45 a.m. with roll call: Jodie Borgerding (v), Nancee Dahms-Stinson (v), Jennifer Peters (v), April Roy, Mary Beth Revels (v), Jenny Bossaller, Vicky Baker (v), Renee Brumett, Josh Hanagarne (guest), Gerald Brooks, Dan Brower, Aaron Pearson (guest), Amanda Pearson (guest), Erin Gray, Stephanie Tolson (v), Christine Prucha (v), Tracy Rochow Byerly, Chris Pryor (v), Justin Megahan, Cindy Thompson, Linda Elkow, Keith Gaertner, Anna Francesca-Garcia, Katy Smith (v), Eric Petersen (v), Rachel Brekhus, Stacy Hisle-Chaudri, Karin von Wittgenstein (guest), Brent Husher, and Kimberly Moeller.

Quorum attained with 10 voting members.

2) Approval of Minutes

- a) **Motion to approve minutes for July 15, 2016 made and seconded; discussion: numbering issue corrected in on pg. 9 and formatting correction on pg. 6. Thank you to Stephanie Tolson for her careful reading. Amended motions approved. Vote: Motion approved by voice vote.**

3) Reports from Executive Board

- a) President: Jodie Borgerding – Report

i) *Information Items*

- (1) *Formed a group to evaluate and trial various webinar platforms. We are trialing WebEx, GoToMeeting, Zoom, FreeConferenceCall.com, and Adobe Connect. A recommendation and budget request if necessary will be presented to the Board by the November meeting.*
- (2) *Led the 2018 Conference Site Selection Committee on a site visit to the Holiday Inn Executive Center in Columbia, MO. Contract negotiations are ongoing.*
- (3) *Continued work with the Bylaws & Handbook Committee on the comprehensive review of the MLA Handbook.*
- (4) *Working with PEER CI to host a trivia night fundraiser at the conference with proceeds benefiting the Bohley auction. As of 9/13/16, 47 people are registered for the event which is also being sponsored by EBSCO.*
- (5) *Signed contracts related to the conference.*
- (6) *Worked with parliamentarian Christine Dickey to ensure the Annual meeting script is within Robert's Rules.*
- (7) *Worked with the Social Media SubCommittee, MPLD, and MASL to put on Library Snapshot Day on September 14th (<https://storify.com/MOlibraries/2016snapshot>). As of 9/20/16 the 2016 page had over 400 views.*
- (8) *Worked with CI Council Chair and Vice-Chair to develop and put on an MLA 101 webinar for committee chairs and CI leaders. This webinar was delivered Sept. 27th and a link to a recording will be available to the MLA membership for 90 days afterwards. As of 9/20/16, 23 people registered for the webinar.*
- (9) *Presented "Simple Steps to a Great Presentation" with Judy Geczi on July 12th and "Taking Your Visuals to the Next Level" with Tiffany Davis on August 2nd. These webinars were part of the Presentation Academy series.*
- (10) *Attended various meetings of the Legislative Committee*
- (11) *Attended the Secretary Council virtual meeting on July 29th.*

- i) Action Items:
- (1) Approve Kimberly Moeller for 2018 Conference Coordinator, 2018, in Columbia, MO. Motion seconded; discussion included “Woot-woot” and that Jodie is working to secure a co-coordinator to hopefully be approved at the November board meeting. Motion approved by voice vote.**
 - (2) Approve contract for 2018 Conference, Holiday Inn Executive Center, Columbia, MO (contract is forthcoming and will be sent to the Board prior to the meeting). Already approved via teleconference due to contract deadline last week. The dates of the conference will be Oct. 10-12.**
- b) President-Elect: Vicky Baker – Report
- i) *Information Items:*
- (1) Participated in check in calls with President, Past-President.*
 - (2) Attended site selection on-site meeting in Columbia for the 2018 conference site. Participated in conference calls for voting on topics, discussion about bylaws.*
 - (3) Called Bylaws chair to discuss process.*
 - (4) Called former President for information about Members-at-Large and the structure.*
 - (5) Met with President to discuss Board retreat for the 2017 year.*
 - (6) Participated in Legislative Committee conference call about Governor’s recent withholds. Discussed ideas sent to Legislative Committee about trying to have more small library representation at Library Advocacy Day.*
- c) Past President: Christina Prucha – Report
- i) *Information Items:*
- ii) *Worked on creating materials and lesson plan for the last installment of Presentation Academy. Both summer sessions drew 20-30 attendees and feedback was mediocre. If we want to continue this series, we might reconsider what we are including in the webinars and how we are conducting them. We have 12 registered for the in-person pre-conference session on Oct. 5th.*
- d) Treasurer: Eric Petersen – Report
- i) *Information Items*
- (1) *Approved Expenses:*
- Approved expenses, Jul. 2016:*
- **\$1409.00** Apple developer kit renewal fee of \$99.00 (for Conference app), \$1310.00 to Express Press for Conference t-shirts
 - **\$833.33** Payment to R.J. Scherr, MLA Consultant, for June fee
 - **\$330.77** Paypal fee of \$127.12; monthly bank fee of \$15.00; \$188.65 to MLA Archivist Stacie Hisle-Chaudri for copying and mileage expenses
 - **\$26,775.00** Amigos fee for management services from 7/1/16-12/31/16 (\$24,000); fee (\$2775.00) to Beard & Boehmer for tax filing and financial review services
 - **\$1031.35** Reimbursement to Valerie Jankowski for ALA expenses (via Schmidt scholarship)
 - **\$1499.86** Reimbursement to ALA Councilor Regina Greer Cooper for ALA Conference expenses
 - **\$68.00** Fee for Election Buddy software for Board elections

Approved expenses, Aug. 2016:

- **\$3942.03** Conference expenses: Payments of \$1192.03 to Crackerjack Shack for lanyards, \$1500.00 to Penguin Random House for speaker John Hanagarne, and \$1250.00 to Books in Common for speaker Jay Asher
 - **\$833.33** Payment to R.J. Scherr, MLA Consultant, for July fee
 - **\$572.31** Paypal fee of \$557.31; monthly bank fee of \$15.00
 - **\$95.28** Payment to D Sport LLC for Missouri Building Block Award plaques
 - **\$638.00** Payment to Morenet for FY2017 web and email hosting
 - **\$2000.00** Payments to Allison Repking and Sergio Gonzalez, Bohley Scholarship recipients
 - **\$1000.00** Reimbursement to MACRL Council Susan Kromrie for ALA Conference expenses
- (2) Fiscal policy: The Budget & Finance Committee met via telephone on September 2nd to discuss progress on the development of a detailed Fiscal Policy document, to be added to the Handbook. The Committee plans to submit a draft copy
- ii) Discussion Items: None
- iii) Action Items: Update the list of authorized signatures to include the President-Elect April Roy, 2017 Treasurer Mary Beth Revels, and the incoming Assistant Treasurer for MLA's financial accounts as follows:
- Commerce Bank checking account ending in 9891
 - Schmidt fund money market account ending in 1056
 - Bohley fund money market account ending in 1133
 - Board fund money market account ending in 1134
 - T. Rowe Price investment account ending in 5140
- As the new officers will not be officially approved until the November meeting, this agenda item was withdrawn to be later re-introduced.
- e) Secretary: Katy Smith – Report
- i) Action Items:
- (1) **Motion to enter results of three teleconference minutes held in the interim to the October minutes:**
- (a) **2016/08/02 Teleconference regarding the ShowMe Service Award, Bohley Scholarship, and the “Bud” Barnes Award.**
- (b) **2016/08/11 Teleconference regarding the Outstanding Library Employee Award and the 2019 Conference Site Selection Committee Chair.**
- (c) **Enter results of 2016/09/28 Teleconference regarding the 2018 Conference Contract for the Columbia Conference.**
- Motion seconded; no discussion; motion approved by voice vote.**
- f) Member-at-Large: Chris Pryor – Nothing to Report
- g) Member-at-Large: Jennifer Peters – Report
- i) Information Items:
- (1) *Peters meet in Columbia as part of the 2018 site selection committee and corresponded with the site selection committee on issues regarding the site contract and commitment of resources at conferences.*
- (2) *Assisted in updating the previous MLA Committee Volunteer Form to the broader MLA Volunteer Form and communicating with the Web subcommittee to make the necessary changes on the website.*
- h) Member-at-Large: Nancee Dahms-Stinson – Report
- i) Information Items:

- (1) Participating in conference call meetings to develop content for 2016 Presentation Academy.*
- i) Member-at-Large: Mary Beth Revels – Report
 - i) Information Items:
 - (1) Met with Met with Eric Petersen on 7/29/16 for MLA Treasurer training*
 - (2) Attended Budget & Finance Committee meeting 9/2/16*
 - j) ALA Councilor: Stephanie Tolson –Report
 - i) Information Items:
 - (1) ALA Councilor, Regina Cooper attended Council meetings in Orlando, Florida, June 23-June 29. Attendance at the ALA Annual was 16,597. A memorial resolution was read honoring among others, Charlie Robinson, long time director of the Baltimore County Library who introduced the concept of “Give ‘em what they want” to public libraries, thus changing significantly the way public libraries operated. Some of the resolutions passed included; Resolution calling upon libraries to build more inclusive communities, Resolution in support of the professional cataloging processes & determinations of the Library of Congress and three resolutions in support of school libraries. The resolution concerning the role of chapters in the American Library Association was referred to a work group. After the close of ALA Annual Conference, I, Stephanie Tolson, became your Councilor. I look forward to serving you in that capacity.*
 - (2) ALA membership at the end of July 2016, totaled 57,265. This is 2,800 greater than July 2015.*
 - (3) As of August 19, more than 3,500 libraries and supporters have joined ALA’s Libraries Transform campaign. Designed to increase public awareness of the value, impact and services provided by libraries and library professionals, the Libraries Transform campaign will ensure there is one clear, energetic voice for our profession. Showcasing the transformative nature of today’s libraries and elevating the critical role libraries play in the digital age. <http://www.ilovelibraries.org/librariestransform/>*
 - (4) On September 14, Dr. Carla Hayden was sworn in as the nation’s 14th Librarian of Congress. Dr. Hayden is a past president of the American Library Association and director of the Enoch Pratt Free Library in Baltimore, Maryland. She is the first female and the first African American to lead the Library of Congress.*
 - (1) I want to congratulate the University City Public Library and Mid-Continent Public Library for being selected as one of the 50 public libraries that will participate in the Thinking Money, a traveling exhibition exploring financial literacy topics in a way that is not only understandable, but fun. Over the next two years, these selected sites will receive the traveling exhibition for a five-to-six-week loan period, a \$1,000 cash allowance, and technical and programming support. Thinking Money was created by ALA’s Public Programs Office in partnership with the Financial Industry Regulatory Authority (FINRA) Investor Education Foundation.*
- 4) Reports from Committees
 - a) 2016 Conference: Erin Gray and Renee Brumett, Chairs – Report
 - i) Information Items:
 - (1) Conference Budget:*
 - (a) As of September 21st, we have 321 conference registrations.*
 - (b) For the trade show we have 60 registered vendors.*
 - (c) Our hotel sold out for the regular conference dates with only 2 rooms on Monday and 4 rooms on Friday left. We met our percentage and will be awarded comped*

rooms based on reservations per 40 rooms. Membership was notified and other adjacent hotels were suggested for those still registering.

- (d) *The budget is on track*
 - (i) *We proposed \$56,200 in expenses and \$83,550 in income, netting a profit of \$27,350*
 - (ii) *With current registration estimates, we are looking at \$50,965 in expenses and \$82,223 in income, netting a profit of \$31,257.*
 - (iii) *Trivia Night will again benefit Bohley with 51 current registrants for \$510. PEER CI is also raising Bohley funds with CV/Resume Review by donation.*
 - (2) *Committee:*
 - (a) *Guidance in this year's conference planning from past conference coordinators was much appreciated. The guidance from our past and current MLA Presidents was great. We have a good mix of new and seasoned conference planning team members this year in Springfield. We will have some new members from this team who may be interested and able to serve as coordinators and subcommittee chairs next time Springfield hosts.*
 - (b) *We want to thank the Board and everyone involved in helping to make this year a success.*
 - (c) *Sarah and Natalie with the Ramada have been incredibly helpful and enthusiastic in the planning process. They have allowed for many customizations and provided input and suggestions for space and events.*

b) 2017 Conference: Justin Megahan (and Anna Strackeljahn) Chairs – No report

c) Awards: Diane Disbro, Chair – Report

i) *Information Items:*

- (1) *A full description of each award was added to the webpage containing the link to each award's nomination form.*
- (2) *The Virginia G. Young Outstanding Service Award is being awarded posthumously this year. Several people (family and former library associates) contacted each other and me with questions about the award and how it would be presented. I replied to all of them that the nominator was the contact person for them and for me. I recommend that procedure be followed in future instances of posthumous awarding.*
- (3) *The bill for award plaques exceeds the budgeted amount by \$227.75. I contacted Jodie for permission before placing the order. I had contacted two companies for pricing and ordered from the company that charges less. I ordered plaques for the Show Me Youth Services Award and the Missouri Author Awards in addition to the standard MLA awards. The Legislative Committee chose to order their own plaques.*

d) Budget & Finance: Eric Peterson, Chair – Report

- i) *Information Item: An outline has been created for a financial manual. The Committee needs to meet to discuss that and the Handbook issues. Eric will send out a doodle poll to set up a meeting to occur in the next few weeks.*

e) Bylaws & Handbook: Alice Ruleman, Chair – Report

i) *Information Items:*

- (1) *Since the June Board meeting, the Bylaws and Handbook Committee received the Boards edits on the Handbook revision and all committee/COI contacts have be emailed for feedback on any changes. This is also a chance for them to review their sections one more time. The Committee is almost ready to begin the process of finalizing the document. The goal is to have this completed for the November Board meeting.*

- (2) *We also worked on the Bylaws changes that were recently sent out for review prior to the vote at the conference.*
- f) Intellectual Freedom: Rob Hallis, Chair – No Report
- g) Legislative: Gerald Brooks, Chair – Report:
- i) Information Items:
 - (1) Document: Missouri Library Association Legislative Priorities for 2017 to be presented to the General Membership for approval on Thursday.
 - (2) Missouri Legislative Day will be Tuesday, Feb. 07, 2017 in Jefferson City.
 - i) Membership: Christina Pryor, Chair – Report
 - i) Information Items:
 - (1) As of Sept 30, MLA had 62 institutional members (as compared to 58 in 2015) and 520 individual members (as compared to 512 in 2015).
 - (2) Come to the Meet and Greet!
 - j) Nominating: Christina Prucha, Chair – Report
 - i) *Information Items:*
 - (1) *Elections were held July 15- August 15. 190 out of 497 eligible voters cast their vote online and 6 out of 10 returned their ballots by mail. Turnout would probably have been higher if the committee chair had remembered to send out an listserv reminder and email reminders to everyone who had not yet voted on August 15th. April Roy was elected President-Elect and Anna Francesca Garcia, Jenny Bossaller, and Cindy Thompson were elected members-at-large. MLA members Tori Lyons, Maureen Willman, and Catherine Lucy verified the ballots at the Amigos office at the conclusion of the conference. This was our first time using Election Buddy (www.electionbuddy.com) and the nominating committee strongly recommends its continued usage. The committee, comprised of Christina Prucha (chair) and Steve Campbell, Chris LeBeau, and Kathleen O'Dell (members-at-large), was disbanded at the conclusion of the election.*
 - j) Media and Publications, Anna Strackeljahn, Chair – Report
 - i) *Information Items:*
 - (1) *Social media subcommittee drafted a new Social Media Policy to be approved by the Board at the November meeting*
 - k) Community of Interest Council: Jennifer Peters, Chair – Report
 - i) *Information Items:*
 - (1) *CI council has been encouraging CIs to review and update bylaws, most have not started the review process soon enough to send bylaw amendments to CI membership in time to change them at conference. The progress on this was slow this year, but hopefully worth the effort to bring the CI bylaws to the attention of CI leadership. One positive result is seeing CIs now following their own bylaws in practice.*
 - (2) *Both CI chair and vice-chair presented in the MLA 101 held on September 27th.*
 - (3) *As of September 21st six of the nine CI chairs have registered and seven out of the eight CI vice-chairs.*
 - (4) *Peters worked on developing a Financial Policy Manual as part of the Budget & Finance committee. Meet with the committee via phone on September 2nd and further worked virtually with Amigos representatives on a MLA Investment policy as part of the larger Financial Policy Manual.*
 - (5) *CI Reports:*

- (a) *Access Services-*
 - (i) *Updated By-Laws through reformatting. We removed extra lines between the paragraphs so less paper would be used if they were printed off.*
 - (ii) *Offered to sponsor or co-sponsor up to 7 presentations at annual conference.*
 - (iii) *Nominating Committee formed to seek person to run for the office of Recorder.*
- (b) *Computer Information and Technology- The committee continued developing the Technology Petting Zoo event for the upcoming conference. Room staffing was discussed, and conference presenters were solicited.*
- (c) *Genealogy and Local History-*
 - (i) *The recorder position has not been filled. Officers are still looking for a candidate.*
 - (ii) *Will host a pre-conference program for the 2016 annual meeting in Springfield, Mo. The session will feature three topics: Patti Hobbs presents DNA for Genealogy Librarians – DNA testing can help you locate your genetic relatives and expand your genealogy research. This session will help you to understand DNA testing, the tests available, and how they can be used to answer genealogical questions. Emily Jaycox presents Maps for Genealogists - There's much more to maps than finding directions. Historic maps depicting former boundaries and landmarks can help you understand your ancestor's experience more fully. Several specialized types of maps including plats, fire insurance maps and geological survey maps can help you locate new facts about your family history. Pairing maps with other primary sources can yield even more information, and help you feel that you are "walking where they walked. Ben Divin and Gary Larsen present Memory and Legacy: Missouri in the Great War - More than 156,000 Missourians served in the First World War. How the state has remembered their service and sacrifice has changed greatly since the 1920s. This session will discuss the legacy of the war in Missouri and the state's efforts for commemoration in the digital age.*
 - (iii) *Officers will hold a Community of Interest Meeting and be present at the Meeting and Greet event during the annual meeting in Springfield. The Genealogy and Local History Community of Interest is focused on expanding its membership base and this will be a goal for 2017.*
- (d) *MACRL – submitted by past-chair Stephanie Tolson 9/29/16*
 - (i) *MACRL hosted a one-day seminar on 4/1/16 at the University of Central Missouri where participants toured the library and watched the ACRL webcast, "Introduction to Critical Pedagogy."*
 - (ii) *On 6/8/16, the CI hosted another ACRL webinar at the Mobius Annual Conference, "The Library for the Whole Student: Creating a Culture of Health & Wellness at Your Library".*
 - (iii) *Ann Riley will be the keynote for the MACRL luncheon on 10/5/16 and the CI will hold a business meeting on 10/7/16.*
- (e) *Professionalism, Employment, Education, and Recruitment (PEER)*
 - (i) *Leadership reviewed twelve applications for the Ronald G. Bohley Scholarship, conducted four telephone interviews, selected two 2016 recipients, Allison Repking (Ferguson Municipal Public Library) and Sergio González (Pius XII Memorial Library, Saint Louis University), and notified all applicants of the outcome of the process.*
 - (ii) *The PEER leadership also reviewed proposed MLA conference break-out sessions and selected 7 to sponsor or co-sponsor for the 2016 MLA Conference.*
 - (iii) *PEER leadership has also been planning the following PEER-sponsored activities for the annual conference: Trivia Night (with proceeds benefitting the*

Ronald G. Bohley Scholarship fund) Oct. 5, 6:00-8:30 p.m. This has involved writing trivia questions, helping to develop trivia categories, and logistical planning.

- (iv) *CV/Resume Review Service. Oct. 6, 8:30 a.m.-4:00 p.m. This has involved recruiting volunteer reviewers, advertising the service to MLA conference attendees, facilitating sign-ups, and logistical planning.*
- (v) *PEER CI Annual Meeting. Oct. 7, 8:00-8:45 a.m. This has involved creating a meeting agenda and planning for the joint discussion of a possible state-wide mentoring initiative with the Public Libraries CI.*
- (vi) *PEER leadership will soon begin reviewing current PEER bylaws and revising them as necessary.*
- (f) *Public Libraries The Public Libraries Community of Interest, in conjunction with the Professionalism, Education, Employment, and Recruitment Community of Interest (PEER), is intending to start an ad-hoc committee for the development of a statewide mentorship program for library staff. PLCI and PEER are planning to meet together on October 7 for part of their annual meetings for both groups to discuss the formation of the ad-hoc committee and the development of the mentorship program.*
- (g) *Reference and Government Information—nothing to report*
- (h) *Youth Services – nothing to report*
- (i) *Technical Services – no response*

5) Other Reports

a) Archivist: Stacy Hisle-Chaudri – Report

i) *Information Items:*

Please submit all relevant 2016 documents to be added to our Association's archives. Here are some examples of the types of items that should be included in our archives:

- *All correspondence of the Executive Board related to activities or policies of the Association*
- *All Executive Board agendas, minutes, reports, bylaws, organization charts, resolutions, and position papers*
- *Correspondence related to financial activities or policies*
- *The annual membership directory and the final computer printout (prepared immediately after the Annual Conference)*
- *Communities of Interest, Communities of Interest Council, and Standing Committees should submit all correspondence, reports, membership lists, and other material related to the activities or policies of these groups*
- *The Intellectual Freedom Committee shall submit all materials related to censorship in the state*
- *All correspondence related to planning and executing the Annual Conference, lists of attendees, official conference program, items distributed at the Conference, publicity materials, and final financial report*
- *All serial and non-serial publications of the Association (MLA newsletter, annual reports, handbooks, and membership directories)*
- *Newspaper clippings and photographs related to MLA activities*

*Please send materials to:
Stacy Hisle-Chaudri
Mid-Continent Public Library
Parkville Branch
8815 Tom Watson Pkwy
Parkville, MO 64152*

shisle-chaudri@mymcpl.org

b) Webmaster: Rachel Brekhus – Nothing to Report

c) Missouri State Librarian: Barbara Reading – Report

i) *Information Items*

- (1) *FY18 Budget requests are being prepared to request funds for State Aid, REAL Program, and Athlete and Entertainer's fund at the core appropriation levels. All budget requests for the Office of Secretary of State will be reviewed by the transition team of the new Secretary of State once elected in November.*
- (2) *Following the Legislative veto session on 9/14, the Governor announced further withholds of FY17 funding for state agencies. Library appropriations were not included in the new list of withholds. Prospects for release of current withholds are low, unless state revenues increase substantially.*
- (3) *Please join us at the State Library's booth at the MLA conference. The State Library will present three programs at the conference: Tumblebooks Deluxe, Usage and Promotion; Help with Planning to Get the Most Impact from Missouri's LSTA funds; Closing the Accessibility Gap with Wolfner Talking Book and Braille Library.*
- (4) *The State Library is working on its required five-year evaluation of the LSTA plan, due March 30, 2017. Input is requested on developing the goals and priorities for the next five year plan, for 2018-2022, due to be submitted to IMLS by June 30, 2017. Join us for the presentation at MLA, and watch for announcements of webinars this fall focused on developing the new plan. All library staff and trustees are invited to give input.*

b) *Management Service (Amigos): Keith Gaertner – Report*

i) *Information Items:*

- (1) *Activities and processing since last Board meeting.*
 - (a) *Performed a comparison of the 2014 conference contract with the proposed 2018 conference contract from the Holiday Inn Executive Center in Columbia.*
 - (b) *Processed approximately 325 Conference registrations and 60 vendor registrations.*
 - (c) *Developed the MLA Membership registration in EZRegister. The switch to EZRegister will take place at the end of the MLA Conference.*
 - (d) *Keith, Tracy and Linda attended the July Board meeting.*
- (2) *Ongoing Processing:*
 - (a) *MLA membership registrations.*
 - (b) *Monthly membership reports to appropriate Board officers and committee chairs.*
 - (c) *Jobline invoices including update of shared Google spreadsheet*
 - (d) *Paypal and check payments for membership, Jobline and other registrations.*
 - (e) *Payments for MLA obligations with approval of the treasurer.*
 - (f) *Monthly financial statements.*
 - (g) *Board documents.*
 - (h) *Announcement and Agenda email to the MLA membership via the MLA listserv.*
 - (i) *Update the executive and legislative listservs as directed by the Board, update the membership listserv as members join, manage problems with the listservs.*
- (3) **Credit Card: Tracy reported that MLA can obtain an organizational credit card. Motion made to approve Amigos securing a credit card for the Missouri Library Association, seconded. No discussion. Motion approved by voice vote.**

6) Unfinished Business—

- j) Correction to July Minutes—June 11 teleconference minutes recorded by Christina Prucha, not Chris Pryor.
- 7) New Business—
- j) Approval of the 2017 Members at Large responsibilities: **Motion made to approve Cindy Thompson as Assistant Treasurer, Jenny Bossaller as Secretary, and Jennifer Peters and Nancee Dahms-Stinson as Co-Chairs of Membership. Seconded, no discussion. Motion approved by voice vote.** Congratulations to Cindy, Jenny, Jennifer, and Nancee!
 - k) Statement regarding incident at Kansas City Public Library. Drafted by Jodie and Stephanie. Jodie read the statement aloud. **Motion made that MLA formally send the response; seconded. Discussion: Thank you to Stephanie and Jodie for the quick draft. The statement will be posted on the website; MLA listserv, and on our social media outlets. Motion approved by voice vote.**
- 8) Comments from Guests—No comments.
- 9) Announcements—Nancee thanked Renee and Erin for their incredible work for this conference—Kudos to them!
- 10) Adjournment—Motion to adjourn made and seconded, approved by unanimous consent; meeting adjourned at 12:30 pm.**

Minutes Respectfully Submitted,



Katy Smith, Secretary and Member at Large