

APPROVED MINUTES

Missouri Library Association Executive Board Meeting
Videoconference
Friday, July 23, 2010, 10:00 a.m.

1. Welcome and Roll Call

President McCaslin called the meeting to order at 10:05AM. She welcomed everyone and asked for introductions by videoconference location.

Attending Columbia at DBRL: Sarah Howard, June DeWeese, Donna Bacon, Peggy Northcraft

Attending Kansas City at UMKC: Marty Miller, April Roy, Brent Husher, Kimberlee Reid, Kristan Whipple, Diane Hunter

Attending Mid-Continent: Susan Wray, Susan Burton, Steve Campbell, John Jasumback

Attending Springfield at the Library Center: Carolyn Chittenden, Randall Yelverton, Mel Davis, Tammy Stewart

Attending St. Louis at MLNC: Pam Klipsch, Sharon McCaslin, Sarah Erwin, Candice Oliver, Bill Rodgers, Lori A. Kupsky

Warrensburg at UCM: Carol Smith, Marian Davis, Karen Hicklin

2. Approval of Minutes

President McCaslin called for discussion and/or corrections to April 23, 2010 Executive Board Meeting Minutes. Erwin moved to accept the minutes and the vote was unanimous.

Discussion followed regarding how the minutes should be shared with membership. Draft and approved minutes will be sent to webmaster for posting and the list-serv will be alerted when they are posted.

Discussion followed regarding board packets and what information is shared. A summarized agenda will be posted for all to see. Board packet reports from officers and committees will be posted the day after the meeting.

3. Reports of Officers

Wray: Reported that the contract was accepted for the KC Conference.

Treasurer Burton: Burton reviewed her written report with the Board which included the spreadsheet with the updated budget and Cash Assets Reports. McCaslin also reviewed these reports, noting that the 20,000 balance on the cash assets is restricted as conference income. The budget includes 20,000 profit from the conference and that is an estimate. The 1,020 in rent for January and February will be paid shortly. McCaslin offered thanks to MOREnet for carrying us over this cash flow bump. McCaslin reviewed the financial estimates at various membership levels. MLA cannot go below the 400 member level. McCaslin thanked Burton for her hard work.

ALA Councilor Klipsch: She posted her report to the list-serv. She reviewed a follow-up message she posted regarding a chapter letter campaign on library access to e-books. Klipsch moved, and Roy seconded that Klipsch will send an email expressing MLA's interest to participate as the campaign gets under way. The vote passed unanimously.

4. Reports from Committees and Special Interest Groups

Awards Committee: Presented the following for discussion: should routing of online nominations be the responsibility of the Awards Chair? The current application for the Public Relations Award would be virtually impossible to share electronically with committee members. The committee is reviewing the intent and purpose of the award and will make a recommendation. All agreed that this was fine.

The committee also recommended the following motion: It is moved by the Awards Committee that the Awards Committee assume responsibility for identifying a worthy recipient of the Missouri Literary Award and no nominations will be publicly solicited. Discussion followed among the board. The board is reluctant to eliminate outside nominations. All agreed and the motion failed unanimously.

Intellectual Freedom: Presented the following for discussion: Who should be contacted about making intellectual freedom issues more accessible on the website? The committee is instructed to send items to webmaster Jasumback. Discussion followed regarding handouts at the conference and the conference coordinators stated that there will be a swap table in the registration area.

Legislative: Rodgers reviewed his written report and reviewed the last legislative session and the committee's meeting from July 22, 2010. Missouri Legislative Day is February 8, 2011 and will run slightly differently than previous years. The week prior there will be a video conference reviewing all updates that normally occur in the morning session. The morning session on February 8th will be only an hour. There will be many new legislators and the budget will be the top issue. Immediately following the November election there will be a series of video conferences on various topics such as how to schedule appointments with legislators and other training on upcoming issues.

The committee has reserved the state library for the day and the reception will be held at the country club.

Rodgers also reviewed the Legislative Agenda which will be similar to last year with focus on the budget and cuts made. Rodgers encouraged libraries to figure out now what they would do if they didn't have MOREnet? What would the cost be? This will help when advocating for MOREnet.

The Legislative Committee made the motion to the board to accept the upcoming agenda. The board voted to accept the 2011 Legislative Agenda. The vote passed unanimously.

Nominating: Recommended the following motion: It is moved by the Nominating Committee that the slate of candidates for office be accepted and presented to the membership for election. Nominating committee noted two changes to the slate since the written report: Brent Husher has withdrawn his name for Member-at-Large and Susan Burton added her name for Treasurer. The vote was unanimous.

Publications: Asked for discussion the following topic: should notification of MO INFO be via list or via e-mail blast? Board agreed the both should occur – via list and via e-mail blast.

Site Selection: Davis reviewed the committee's written report and recommended University Plaza in Springfield. Contract would be signed after 2010 conference. The Board accepted the committee's report.

5. Reports from Ad Hoc Task Forces

Task Force on Structure, Governance & Organization: Hicklin reviewed the Task Force's report and the steps the group did to try and keep in touch with the membership. Hicklin reminded the Board that when the Task Force started the project the membership seemed concerned about: lack of communication, lack of accountability, and control over direction of organization. The Bylaws centered changes on terms of board and officers.

Discussion followed on the Bylaws and McCaslin thanked Hicklin and the Task Force for their hard work. Husher made the motion to accept the proposed bylaws as is and distribute these bylaws with Board approval to the membership. The Bylaws will be presented to the membership for vote at the annual meeting. Roy seconded. The motion passed with 8 yes and 1 no.

6. Unfinished Business

Document Retention Policy – still with Bylaws Committee, meeting planned for late August

2010 Conference: Written report regarding speakers was presented and reviewed a list of questions from the committee.

7. New Business

Parliamentarian assistance prior to sending out bylaws – It was noted that this will be necessary at the 2010 conference.

Bulk mailing of ballots and bylaws to the membership – Discussion followed on this topic and it was decided that at this time it is necessary to mail the bylaws and the ballot and the nominating committee would send the mail. A cover letter would be needed to explain the bylaws and voting process. Secure online election/voting and other options that don't involve mailing would be considered in plenty of time for next year. (Exploration should start as soon as the 2010 conference is over).

Consideration of a proposal to handle membership management and bookkeeping issues – Reviewed a letter from McCaslin to Board members as well as the MLNC proposal. McCaslin asked for discussion and Husher indicated that a major concern at the start of this year had been the need for support. McCaslin indicated that she was attempting to support the strong leadership that had been recruited. Discussion followed regarding cost, how the organization would pay for this and what happens to the organization between October and December. If there are no funds after conference then this would be renegotiated and brought back to the board. McCaslin noted that nothing is being signed at this point. A negotiated contract will come back to the board for a vote.

Husher moved to accept the proposal and Miller seconded. The vote was unanimous.

Board orientation and development – McCaslin indicated her desire to have a second retreat in November with this year's board and incoming members to build leadership. She has been investigating possible locations. Concern was expressed from Board members and guests about the cost and where the funds would come from to pay for such a retreat as it is not in the budget. McCaslin stated she will continue investigating options.

Approve Web Committee Members – Wray made the motion to approve the list of web committee members and Klipsch seconded. The vote was unanimous. The web committee members include: Melissa Davis, Marty Miller, Carol Smith, and John Jasumback.

8. Reports from Guests

None

9. Announcements

- Upcoming Executive Board meetings
 - Oct. 5, 2010, 6 p.m. to 9 p.m., Lodge of Four Seasons
 - Nov. 19, 2010, 10 a.m. to 2:00 p.m. (possibly a retreat instead of video)

10. Adjournment

The meeting was adjourned at 1:50PM.

Respectively submitted,
Sarah Erwin
Secretary