

**Missouri Library Association Conference Planning Meeting  
Stakeholders Meeting  
Minutes of May 20, 2009 Meeting**

Meeting was held by videoconferencing with host sites at:  
MLA/MOBIUS/MOREnet Headquarters, Columbia, MO  
MLNC, St. Louis, MO  
Springfield-Greene County Library, Springfield, MO  
University of Central Missouri, Warrensburg, MO  
University of Missouri-Kansas City, Kansas City, MO

June DeWeese opened the meeting

**Programs and Events Schedule**

Judy Maseles “asked if everything is ok with programs and events.”

**ACTION ITEM:** Jodie (MACRL) Need to reschedule the MACRL Program #90 Money Matters 101 from Friday to another day, because the person doing the program is not available on Friday.

Tentative change: switch the Thursday MACRL #81 Program Memories Refreshed... with MACRL Program #90 Money Matters 101???

Question about internet access being available and the possibility of using an aircard.

**ACTION ITEM:** Technical Support will need to check with the hotel to see if an aircard can be used

Jodie will contact June and Judy about changing the time of the program after conferring with the presenter

**ACTION ITEM:** Sandy Schiefer (Gov Docs) Correction to Program #110 Connecting to Your Missouri Roots. Program is sponsored by Genealogy not Gov Docs.

MLNC: Tech Services SIG confirming that the Tuesday Preconference: Book Repair Triage #49 is scheduled for Tuesday afternoon. Time not yet set. Times could be 1:00 P.M. to 4:00 P.M. or 2:00 P.M. to 5:00 P.M.

Angela Scott: Performer’s Showcase Cross over with the MASL meeting on Friday afternoon. Looking at a fee for just attending the Performer’s Showcase

Jeana( CSRT): Wanted to give a thank you for the help in programming

The MLA Executive Board will still need to approve the program and approve the budget

MOREnet is still putting the final touches on their program

### **Green Initiatives Update**

Rachel Brekhus and Cindy Cotner gave an update.

There is a survey on the website for the “Green Initiative”

They are trying to get mugs and bags for use at the conference. If they purchase mugs from the Bookmark Café the Bookmark Café will buy back unsold mugs. Working with the University Bookstore on a donation of canvas bags. Will need to credit these organizations for their donations and sponsorship. Also contacting SISLT about a possible donation of mugs.

Discussed options for “opting out” of freebies at the time of registration  
“Green” program items will be placed on the Blog ahead of the program

### **Program Book:**

Discussed if there needs to be extra paper in the back of the Program Book for note taking. The reason is to save paper and make the Program Books smaller and less expensive to produce

Surveyed sites:

UCMO: no extra paper in program

MLNC: in agreement Comment: let people know ahead of time that there will not be paper in the Program Book for note taking

SGCL: no paper ok

UMKC: in agreement

Columbia: in agreement

Question about Opt Outs: some items will already be ordered for the bags and the timeline is tight in which to do this

### **Publications Committee**

The Program Book will have a grid of the programs and a summary of each program.

Discussion item: Does the Program Book need to include all MLA Executive Board Members and Committee Chairs?

The 2006 Program Book had note paper in the back; exhibitors’ names and advertisements.

**ACTION ITEM:** Ask the MLA Executive Board if they should be listed in the Program Book

Question: Diane (UMKC) Placing the exhibitors list on the website instead of in the Program Book. Response: Margaret (MLA) Exhibitors are still looking for the print. Could also put the exhibitors list on the website.

### **Promoting Conference to Your Constituents**

There will be an All Conference Breakfast and Member Forum on Friday morning at no additional cost for attendees.

Survey sites:

SGCL: good idea

UCMO: likes idea

UMKC: likes idea

MLNC: likes idea

Columbia: likes idea

### **Evening Events:**

There will not be an offsite reception on Thursday night.

Evening events: Song & Story Swap; Awards Banquet; SISLT reception

Margaret (MLA) concern about the abbreviation of Awards banquet from two hours to one and a half hours

**ACTION ITEM:** Song & Story Swap rescheduled to Wednesday night. Time 8:30 P.M. to 10:00 P.M.

Food Costs:

Will have “elegant nutritious, inexpensive meals”.

Discussion item: How to get people to attend the meal events.

Vegetarian items are available for all meals

The conference needs to meet the food and room costs.

### **Trade Show Update**

Margaret (MLA) getting solicitation materials together to send out to exhibitors this week.

Interest “is there” with returning and new exhibitors

### **Conference Arrangement Update**

Given by Janet Caruthers (PEER SIG)

Submission forms for Poster Sessions and Table talks will be online by June 1. Deadline is June 31, 2009

Question: Carol (UCMO) Wanted to know the date for program finalization.

Response: Margaret (MLA): MLA Executive Board must approve program and budget.

The material will go out via email. Probably get approval in about three weeks.

Paid speakers' contracts will be the responsibility of MLA (Margaret).

Unpaid speakers' contracts are the sponsoring committees' responsibility.

**ACTION ITEM:** Will try to another evening activity for Thursday evening. Possibility: a Games and Gadgets Night. Jodie (MLNC); Carolyn (SGCL); Cynthia (CAC)

## **MASL**

Would like to get MASL participants for the Performers' Showcase  
Looking at a registration rate of \$10.00 for MASL participants  
Performers' Showcase is Friday 2:00 P.M. to 5:00 P.M.

## **Leaving Columbia Tours**

Friday afternoon: Scheduled tour of UMLD2.

Hoping to arrange tours of the Reynolds Journalism Institute; Engineering Commons;  
Art and Archeology Museum

Special Libraries Association is working with the Art and Archeology Museum on a tour

## **Exhibitors Reception:**

**ACTION ITEM:** Exhibitors' Reception is a "no conflict" time. There is a YASIG  
Program #45 YA Librarian Meet and Greet scheduled during this time. This needs to be  
changed.

Shelley Worden, Recorder

## **Columbia Site Participants**

Linda Alcorn

Margaret Booker

Rachel Brekhus

Connie Bush

Janet Caruthers

Shannon Cary

Cindy Cole

Cindy Cotner

June DeWeese

Cynthia Dudenhoffer

Janice Dysart

Judy Maseles

Ann Riley

Brandy Sanchez

Sandra Schiefer

Angela Scott

Ernest Shaw

Rhonda Whithaus

Shelley Worden

MLNC Site Participants

Jodie Borgerding

Barbara Brain

Kathy Cosgrove

Elizabeth Madson

Sharon McCaslin

Candice Oliver

Julia Seiter

SGCL Participants

Carolyn Chittenden

Carrie Clilne

Jeana Gockley

Randall Yelverton

UCMO Participants

Carol Smith

Naomi Williamson

Gerri Brown (sp?)

UMKC Participants

Mary Beveridge

Megan Garrett

Diane Hunter

Marty Miller

