



2010 Institutional Membership Application Information Sheet

Membership is calendar year, January 1 through December 31. Membership is opened as applications become available during the later part of the preceding year and remains open until the start of the Association's Annual Business Meeting. Membership fees shall not be prorated for periods of less than twelve months.

Memberships are non-transferable. An institutional membership is the property of the named library/organization regardless of the source of payment and is non-transferable.

Membership may be cancelled, but refunds will not be provided.

Subsidiary/branch libraries are acknowledged under the institutional membership umbrella and are recognized through the provision of institutional membership door signs. For example, the Wolfner Library is a subsidiary of the Missouri State Library and the Fulton Public Library is a branch of the Daniel Boone Regional Library.

Peer institutions require their own memberships. Examples of peer libraries are the UMC, UMKC, UMSL, and UMR Libraries; which qualify for their own institutional memberships.

An Institutional Representative must be designated for communication purposes. Unless otherwise designated, this representative is the individual who may exercise the institutional member's vote. Official communications shall be addressed to the designated institutional representative. A single member event registration discount will be extended to one designated institutional representative per event. Institution members may designate a different representative for any given event. Institutional member representatives are not eligible to run for office; only individual members may run for elected office.

Institutional members have a vote on association business, officers, and elected officials. Business is conducted each year at the Association's Annual Business Meeting, usually conducted on Thursday at the annual conference each October.

New members are vital to the health of any organization, so please let us know if the library/organization is a new or renewing member.

An annual membership directory is produced in November and inclusion is guaranteed to those in good standing at the close of the membership year.

The *MO INFO* newsletter is available electronically via the MLA web page at <http://molib.org/Membership.html>. Members will be sent an e-mail notifying them of issue postings. Institutional member news is welcome and will be included in the newsletter as space allows. News items should be e-mailed to helbling@wustl.edu.

Electronic discussion lists, along with the *MO INFO* newsletter, serve as the Association's official communications tools. Along with the membership discussion list, mla-l, MLA hosts a number of unit-specific discussion lists. All who welcome an administrative subscription to the mla-l are encouraged to indicate their acceptance of faxes and list subscriptions.

Contact information updates are welcomed.

Payment is made to the Missouri Library Association and is accepted in the following forms: cash, check, money order, and purchase order. An invoice will be provided to those who pledge payment with a purchase order with the stipulation that payment be made upon receipt.

Contributions to the Ronald G. Bohley Scholarship Fund go toward the provision of an annual Library Science student scholarship. The scholarship fund and all related Bohley activities are overseen by the Executive Board and the Professionalism, Education, Employment, and Recruitment Special Interest Group (PEER SIG).

Contributions to the Legislative Advocacy Fund go toward the payment of legislative advocacy expenses and are not tax deductible. These voluntary payments may not be taken as a business tax deduction. The fund and all related legislative advocacy activities are overseen by the Executive Board and MLA's Legislative Committee.

Missouri Library Association ♦ Susan Burton, Treasurer ♦ 15624 E. U.S. Highway 24 ♦ Independence MO 64050