

**Missouri Library Association
2008 Site Selection Price Comparison**

	Millennium Hotel, St. Louis City	Ritz Carlton, Clayton, St. Louis County	Hilton St. Louis Frontenac, St. Louis County	Sheraton Westport Chalet, St. Louis County	Embassy Suites and St. Charles Convention Center
Meeting Dates:	9.29-10.3.08	9.29-10.3.08	9.29-10.3.08	9.29-10.3.08	9.23-26.08 or 10.21.-24.08
Room Block	5/50/150/150/5 M/TW/Th/F	5/50/150/150/5 M/TW/Th/F	5/50/150/150/5 M/TW/Th/F	5/50/150/150/5 M/TW/Th/F	5/50/150/150/5 M/TW/Th/F
Meeting Room Fee	Complimentary with 80% guest room sales	Complimentary breakout room use	Complimentary with 85% guest room and food & beverage sales	Complimentary with 80% guest room sales	1 pre-conference breakout room for \$230.00 and 7 breakout rooms for 3 days at \$230.00 day - \$4,830.00
# of Available Meeting Rooms	Run of the house at this time: 15 breakouts for 30 to 100, 10 of which will serve 50 seated theater style. Grand Ballroom sections Illinois, Missouri, and Meramec for trade show and Mississippi for all-conference and meetings and meal events. Built in registration desk with secure storage area.	Run of the house: restaurant proposed for all-conference meetings with ballroom pre-function area as an alternative, 8 breakouts for 25-100 attendees and 4 breakouts for 10-25. A Friday membership meeting would ease scheduling challenges.	Run of the house: restaurant proposed for breakout sessions, 8 breakouts for 50 to 100 attendees and 2 breakouts for 25-35. A Friday membership meeting would ease scheduling challenges.	Run of house: 11 breakout rooms for 35 to 125 attendees. All-conference meetings and meal events would be conducted in the Matterhorn Room, serving 250 theater style and 200 in banquet rounds.	7 breakout rooms for 50, meal event space for 100, and all-conference space for 250
Trade Show Hall Fee	Complimentary with 80% guest room sales	\$2,000.00 for 75-booth trade show hall	Complimentary with 85% guest room and food & beverage sales	Complimentary with 80% guest room sales	Con. Ctr: \$2,340.00 per day - \$4,680.00
Trade Show Booth Fee	Exhibitor Service Contractor: Paramount \$37.50 per booth - \$2,812.50 for 75 booths	Exhibitor Service Contractor: Paramount \$37.50 per booth - \$2,812.50 for 75 booths	In-House Service: \$35.00 per booth - \$2,450.00 for 70 booths	Exhibitor Service Contractor: Paramount \$37.50 per booth - \$2,625.00 for 70 booths	Con. Ctr: \$35.00 per booth - \$2,625.00 for 75 booths
Audiovisual (2006 Rates):	Preferred Provider Swank: Non-union labor estimate \$25.00/hour, no min. 8 hours estimated for setup, maintenance, and breakdown - \$200.00	Preferred Provider Swank: Labor estimate \$70.00/hour with 4-hour min. - \$560.00	Preferred Provider Swank:	In-House Service:	Convention Center In-House Service:
T-1 Line	\$250.00 per room per day	\$1,500.00 install plus \$1,000.00 service per day- \$4,500.00	Unresponsive to request for quote	\$250.00 per room per day plus \$25 per additional computer	\$175.00 for first connection, \$50 for each additional day

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10x10' Screen	\$116.00 per day	\$155.00 per day	\$185 per day	\$80.00 per day	\$190.00 71/2x10' fastfold screen and cart
Podium w/ Mic	\$120.00 per day	\$50.00 per day	\$170 per day	\$35.00 per day	\$93.00 per day
Catered Meal Rates:	2006 Rates :	2006 Rates :	2006 Rates:	2006 Rates:	2006 Rates:
Breakfast	Eggs, Bacon, etc. \$16.95	Eggs, Bacon, etc. \$27.00	Eggs, Bacon, etc. \$16.00	Eggs, Bacon, etc. \$13.95	Eggs, Bacon, etc. \$12.00
Lunch	Chicken Wrap \$19.95, Roasted Pork Loin \$26.95	Grilled Chicken Breast \$28.00, Sliced Beef Tenderloin \$36.00	Chicken Wrap \$19.00, Petite Filet \$28.00	Chicken Wrap \$17.95, Petite Filet \$24.00	Chicken Wrap \$13.00, Apple Encrusted Pork Loin \$16.00
Dinner	Walnut Crusted Chicken \$27.95, Grilled Fillet \$39.95	Roasted Breast of Chicken \$50, Grilled Fillet \$85.00	Chicken Roulade \$36.00, Grilled Filet \$44.00	Chicken Roulade \$29.95, Grilled Filet \$34.95	Roulade of Chicken \$24.50, Grilled NY Strip Steak \$24.75
Service Charge	2006 Rate: 20%	2006 Rate: 21%	2006 Rate: 20%	2006 Rate: 21%	2006 Rate: 20%
Sleeping Room Rates	North Tower: \$129.00 Single/Double, \$149.00 Triple/Quad	\$139.00 Deluxe Guest Room, \$239.00 Executive Suite and Club Level Deluxe Guest Room	2006 \$101.00 single/double, \$119.00 suites, and \$149 concierge per diem. 2008 government rate per diem is guaranteed	\$139.00 single/double	ES: \$139.00 single/double/triple/ quad
Parking Fee	2006 Rate: \$16.00 for valet and self- park	2006 Rate: \$18.00 for valet and self-park	na	na	na
Complimentary Room Rate	1 for 50	1 for 45	1 for 40 on peak nights	1 for 50, cumulative assessment	1 for 50, cumulative assessment
Attrition Rate					
Extra Benefits	1 complimentary 1- bedroom suite for 4 nights. New lighting package in meeting area in the next year.	Chef will customize menus to our budget. A new commuter train stop will open soon within walking distance.	15 suite upgrades. Chef will customize menus to our budget.	15 Club Floor upgrades, 1 Presidential Suite Upgrade, Westport Coupon Book for each guest, complimentary airport shuttle, Gold's Gym passes for each guest.	In order to offset the high price of Convention Center meeting space, the St. Charles CVB has offered \$3,000.00 in sponsorship. Additionally, the Convention Center has offered to reduce the total meeting room rental by \$1,760.00. The combined savings would be \$4,760.00 off of the \$9,510.00 proposed for meeting and trade show space - \$4,750.00

					Embassy Suites is willing to collect \$5.00 from attendees booking lodging for Convention Center rebate but will raise the room rate to \$144.00 to cover the rebate. 360 rooms at \$5.00 per rebate would reduce our cost by another \$1,800.00 - \$2,950.00
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Challenges		Matching breakout rooms to program attendance expectations will be a challenge. If we use the ballroom pre-function space for our all conference meetings, we'll have to be creative with the exhibitor move-in schedule.	Only 70 8'x10' booths can be constructed in the Ambassadeur Ballroom. Hotel meeting room layout is a challenge with rooms on multiple floors and split between 2 buildings. Hotel maps are insufficient. Frontenac requires a vendor license for all doing trade show based sales – hotel sales advises that a \$100 license would be sufficient and a refund would be possible but not guaranteed.	Only 70 8'x10' booths can be constructed in the Versailles Ballroom and pre-function area. New connected expo center is under development but has not yet been approved by planning authority. Hotel meeting room layout is a challenge with rooms on multiple floors at opposite ends of the building. Pre-function area in primary breakout area is crowded during session changes.	
CVB Services and Benefits	St. Louis CVC will provide postcard that we can include in 2006 and 2007 conference bags to promote the 2008 site along with copies of the Explore St. Louis Official Visitors Guide for 2008 conference bags.	St. Louis CVC will provide postcard that we can include in 2006 and 2007 conference bags to promote the 2008 site along with copies of the Explore St. Louis Official Visitors Guide for 2008 conference bags.	St. Louis CVC will provide postcard that we can include in 2006 and 2007 conference bags to promote the 2008 site along with copies of the Explore St. Louis Official Visitors Guide for 2008 conference bags.	St. Louis CVC will provide postcard that we can include in 2006 and 2007 conference bags to promote the 2008 site along with copies of the Explore St. Louis Official Visitors Guide for 2008 conference bags.	St. Charles CVB will arrange for an official welcome from a representative of the St. Charles, will provide welcome letters for conference bags, plastic tote bags, the Greater St. Charles Visitors Guide, and name badges for up to 500 meeting participants.